



2022-2023 INTERNAL AUDIT

Focus: Capital Project Expenditures, Proposition II, Athletic Facility and Collaborative Science Center

ACTION PLAN

CURRENT AND PRIOR YEAR RECOMMENDATIONS

<i>Number</i>	<i>Comment</i>	<i>Response and Implementation Date</i>
<u>Subcontractors of Subcontractors Release of Lien Documents</u>		
1	The subcontractors of subcontractors release of lien documents should be included in requisition support in order to protect the District from any future claims from these subcontractors.	<u>Status: Completed, December 2022.</u> For future projects, the District will emphasize to the Construction Manager that they must maintain and provide a list of all subcontractors of subcontractors prior to provision of labor and materials so the District can ensure that it obtains necessary paperwork, including release of lien documents. The Construction Manager will also review payment requisitions and confirm with prime contractors to ensure that they include subcontractor of subcontractor release of lien documents, when applicable.